

PRIVACY STATEMENT

Statement on the protection of personal data in relation to registration to a limited access GSA Event

Name of the Event: Industry Information Day for Galileo Service Provider procurement

Background: Registration for the Event will involve the recording and processing of personal data.

Identity of controller¹: The GSA Executive Director.
Delegated controller: Head of Communications

Purpose of the processing: The personal data requested are required to establish eligibility of the person to participate in the Event and for practical purposes, such as managing capacity of the venue. The data will be processed solely for that purpose by the GSA.

Data subjects concerned: all persons submitting an online participation form.

Categories of data processed: name and ID document data.

Legal basis of processing:

- 1) Article 5(d) of Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data;
- 2) Article 18 of Regulation (EC) No 1285/2013 of the European Parliament and of the Council of 11 December 2013 on the implementation and exploitation of European satellite navigation systems.

Recipients² of the data processed:

The access to the personal data is granted on the basis of the 'need to know' principle to a limited number of GSA staff managing the organisation of the Event and to a limited amount of GSA contractor's staff providing event organisation support services. Any recipient shall be reminded of their obligation not to use the data received for other purposes than the one for which they were transmitted.

Information on the retention period of personal data:

- 1) For the purposes of event organisation: the electronic registration database will be kept in a secure GSA information system accessible to authorised GSA staff and to GSA contractor's staff providing event organisation support services for the duration of 3 (three) months from the date of the event. The database will not be used for the purposes of any other event.
- 2) For the purposes of public procurement management: the paper and electronic copies of the database are to be retained for audit purposes in the archives of the relevant procurement file 7 (seven) years from the end of the calendar year when the ensuing contract has come to its end-term. It will be accessible for authorised GSA staff and auditors only.

The data subject's rights: You are entitled to obtain access to your personal data on request and to rectify any such data that is inaccurate or incomplete. If you have any queries concerning the processing of your

¹ Article 2(d) of Regulation (EC) 45/2001 defines the controller as follows: '[...] controller shall mean the Community institution or body, the Directorate-General, the unit or any other organizational entity which alone or jointly with others determines the purpose and means of the processing of personal data [...]']

² Article 2(g) of Regulation (EC) 45/2001 defines the recipient as follows: '[...] recipient shall mean a natural or legal person, public authority, agency or any other body to whom data are disclosed, whether a third party or not; however, authorities which may receive data in the framework of a particular inquiry shall not be regarded as recipients.

personal data, you may address them to the GSA. You have the right of recourse at any time to the European Data Protection Supervisor for matters relating to the processing of your personal data.

You are informed that for the purposes of safeguarding the financial interest of the Communities, your personal data may be transferred to internal audit services, to the European Court of Auditors, to the Financial Irregularities Panel and/or to the European Anti-Fraud Office (OLAF).

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