



Prague, 17 -08- 2016
Ref: GSA-LEG-223070

Subject: Call for Proposals for Member States in Public Regulated Service Joint Test Activities (PRS JTA) – (GSA/GRANT/03/2016)

Dear Sir/Madam,

1. The European GNSS Agency (hereinafter named as the GSA) is planning to award several grant agreement(s) referred to the above grant procedure.
2. The objective of the Call for Proposals is to provide a tool to support (through co-financing) European Union Member States involvement in PRS Pilot Project activities.
3. The Call for Proposals is composed of the following documentation:
 - a. Call for Proposals
 - b. Annex A1 – Proposal Overview
 - c. Annex A2 – Proposal Summary
 - d. Annex A3 – Coordinator profile
 - e. Annex A4 – Co-Applicant profile
 - f. Annex B1 – Technical Proposal Template
 - g. Annex B2 – Preliminary Budget
 - h. Annex B3 – Financial capacity ratios (shall not apply to public bodies)
 - i. Annex B4 – Operational Capacity
 - j. Annex B5 – Declaration of honour
 - k. Security Aspects Letter (SAL)
 - l. Non-Disclosure Agreement (NDA)
 - m. Draft Grant Agreement
4. Special attention of the applicants is drawn to the procedure for accessing the documents under letter a. (**Call for proposals**), f. (**Annex B1 – Technical Proposal Template**) k. (**SAL**), m. (**draft grant agreement**) above, not published on the GSA website.
5. The documents listed under point 4. above contain **Proprietary Information** and shall be made available ONLY to the:
 - Designated Competent PRS Authorities (CPA) which have been notified to the European Commission, subject to an explicit request¹ from each of the CPA by email to GSA at the following mailbox: gns.grants@gsa.europa.eu, including in the subject line the reference to GSA/GRANT/03/2016 and the reference to CPA (i.e. CPA XX) using the international ISO 3166 2 letter country code);

¹ The GSA will provide a reply only to the official CPAs point of contact which have been notified to the European Commission through the appropriate channels)



- Legal persons (e.g.: governmental organisations, national agencies, research institutes, companies etc.) subject to entering into a Non-Disclosure Agreement (NDA) in the form provided at **GSA dedicated PRS grants website**:
 - o acting for the scope of this Call for Proposals under the formal authorisation, supervision and responsibility of the CPA of the relevant Member State in which they are established;
 - o for Member States which have not designated a CPA, to legal entities designated to the EC through the official channel as the potential future CPA (one maximum per MS), or potential future PRS users.
6. For all the legal persons (not for CPAs), the email should include also a scan of Non-Disclosure Agreement according to provided template, duly signed by the legal representative, and the following supporting documents:
- filled and signed Legal Entity Form,
 - proof of power of attorney to sign the NDA,
 - establishing act,
 - letter from the relevant CPA proving the formal authorisation/supervision of such CPA,
 - letter for the potential future CPA proving its designation to EC (when relevant).
7. **Please note that the GSA will only be able to sign the NDA after having received duly signed originals (two copies) by mail.**
8. The requested **Proprietary Information** shall be made available by the GSA within 15 (fifteen) working days after having received a request by email to gns.grants@gsa.europa.eu (in the subject line with reference to: **GSA/GRANT/03/2016**) and two originals of the signed NDA (when applicable).
- Important note:**
Interested co-applicants shall submit individual NDAs for each consortium member and each subcontractor (if any), each individually signed by them respectively.
- Corrigendum:** Requests for access to the documents listed in point 4 shall be sent to the GSA **by 23 September 2016 at latest**. GSA will not process requests for documents after this deadline.
9. Applicant(s) interested in this grant procedure are hereby invited to submit a proposal duly prepared and signed by their authorised representative, satisfying all the conditions of submission and presentation of the necessary supporting documents described in details in sections **7.1.1, 7.1.2, 8.3, 9, 12.3** of the Call for Proposals.
10. **Submission** of proposals must respect the deadline specified in **section 15** of the Call for Proposals.
11. Submission of a proposals implies **acceptance of all the terms and conditions set out in the Call for Proposals, in its annexes and in the draft grant agreement**. Submission of a proposal is binding on the applicants to whom the grant is awarded for the duration of the grant agreement.



12. Contacts between the GSA and applicants are prohibited throughout the procedure save in exceptional circumstances and under the conditions described in **section 19** of the Call for Proposals.
13. The GSA's legal obligation commences only upon signature of the grant agreement with the successful applicants. Up to the point of signature, the GSA may either abandon or cancel the grant award procedure, without applicants being entitled to claim for any compensation.

Yours faithfully,

Carlo des Dorides
Executive Director

Enclosures (published on the GSA website):

- b. Annex A1 – Proposal Overview
- c. Annex A2 – Proposal Summary
- d. Annex A3 – Coordinator profile
- e. Annex A4 – Co-Applicant profile
- g. Annex B2 – Preliminary Budget
- h. Annex B3 – Financial capacity ratios (shall not apply to public bodies)
- i. Annex B4 – Operational Capacity
- j. Annex B5 – Declaration of honour
- l. Non-Disclosure Agreement (NDA)