

Clarification Note #8

EUSPA internal reference: 325929

Procurement procedure: EUSPA/OP/19/26 (EUSPA/PRG/2026/OP/0011)

Title: 'Administrative support services to EUSPA'

Question #37: Evidence of English language proficiency (T2 and T3) Section 10.3.3, footnotes 22 and 23, allow language skills to be evidenced by "any other relevant evidence", including evidence that the working language of the given body or company is English. Please confirm that, where no language certificate is held, the CEFR self-assessment at B2 level stated in the Europass CV together with the professional experience in English-language working environments documented in that CV constitutes sufficient evidence, without any additional supporting document.

Answer #37: Where no language certificate is available, a CEFR self-assessment at B2 level stated in the Europass CV, together with documented professional experience in an English-language working environment, shall be considered sufficient evidence of the required language proficiency.

By submitting the CVs, the Contractor confirms that the B2 level of English of the proposed personnel has been verified based on the information provided in their CVs.

Question #38: Can you please clarify the scope of the "Statistical Report" Annex I.K? Should it include: 1.a. ALL the contracts from all the bidding entities? 1.b. If yes, only ongoing or also past ones? 1.c. In which period? 1.d. Including also non-core subcos? 1.e. Including also supporting entities? 2.a. As 1.a. above, but including only Galileo and EGNOS contracts? 2.f. Which are the other components to be included? 3.a. As 2.a. above, but including only Galileo and EGNOS contracts above 1M€? 3.f. Which are the other components to be included above 250K€? 4. Is this a template to be used in conjunction with the SC1 and SC2 proposals and it should strictly be referred to them? We assume that the right answer is 4. but we would like confirmation.

Answer #38: Annex I.K is relevant at Specific Contract level and the terms of reference indicate the relevant component, as only SC2 relates to delegated budget; as Programme component "Galileo" is indicated. As the value criteria for Annex I.K. "contract value above 1M€ of Galileo" is not met, Annex I.K is not relevant for the submission of the current tender. If during framework contract execution, the requirements for submitting Annex I.K are met Annex I.K. will need to be completed.

Question #39: Section 5.2 requires a minimum 20 % share of subcontracting awarded through competitive tendering outside the Group for Lot 1, and states that such subcontracting shall be done at the level of each individual specific contract. Please confirm whether the 20 % threshold is to be demonstrated against the Total Tender Price for Lot 1 (SC1 and SC2 combined), or separately within

each Specific Contract. If the latter, please confirm whether this also applies at evaluation stage under award criterion Q3.1

Answer #39: The requirement regarding the minimum % of subcontracting is relevant per Lot, so for Lot1 SC1 and SC2 combined.

Question #40: Section 10.1.3.3 states that the RNDU requirement is assessed under selection criterion L6. Table 6 in Section 13.4.1 lists the RNDU under L5 and contains no L6. Annex I.B refers to L5 in connection with Sections 10.1.1, 10.1.2 and 10.1.5. Please confirm the correct reference and which criterion Tenderers should cite when completing Annex I.B.

Answer #40: The reference to L6 in Section 10.1.3.3 of the Tender Specifications is a clerical error, the relevant reference is L5 as listed in Section 13.4.1. L5 is relevant for the section of Annex I.B referring to "*Selection Criteria (III. Security Requirements)*", b) "will be involved in activities requiring handling of EUCI classified information". Tenders may clarify whether or not they have included L5 in their tender documents in their cover letter.

Question #41: Annex I.D.1 for subcontractors named solely for the 20 % target Annex I, Section 5.2 provides that if Tenderers do not manage to complete the competitive procurement procedure(s) necessary to achieve the required percentage by the time of tender submission, they shall submit a signed undertaking presenting a credible tendering plan. At the same time, Section 15, item 5) requires a Subcontractor Letter of Intent (Annex I.D.1) for each proposed subcontractor. Please confirm that, where the subcontractors intended to meet the 20% target have not yet been selected through competitive tendering and are therefore not named in the Tender, it is sufficient to submit the signed undertaking with the tendering plan, together with the description of the tasks to be subcontracted and their respective share, and that Annex I.D.1 is not to be submitted for these not-yet-identified subcontractors.

Answer #41: If the subcontractors have not yet been selected, a signed undertaking presenting a credible tendering plan that they intend to carry out to achieve compliance. In such case Annex I.D.1 Subcontractor Letter of Intent is not to be submitted.