

**Privacy statement on the protection of personal data in relation to the registration and participation to the event: "EUSPA Open Days 2026"**

The European Union Agency for the Space Programme (EUSPA) is committed to protect your personal data and to respect your privacy. All personal data are dealt with in compliance with the applicable rules on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (currently Regulation (EU) No 2018/1725).

The following data protection information notice outlines the criteria by which the EUSPA collects, manages and uses the data in relation to the event: "EUSPA Open Days 2026".

**Identity of controller:**

Controller: European Union Agency for the Space Programme (EUSPA), Head of the Communications Department; [com@euspa.europa.eu](mailto:com@euspa.europa.eu)

DPO: EUSPA, Data Protection Officer; [dpo@euspa.europa.eu](mailto:dpo@euspa.europa.eu)

**Purpose(s) of processing:**

1. To ensure the security of people entering the EUSPA headquarters building, the security of the building, and the security and safety of the property and information located or stored at the EUSPA headquarters building;
2. To establish a list of teachers wishing to participate with their students to the "EUSPA Open Days 2026", to coordinate their classes' participation in the event and to send updates/notifications concerning the event's programme;

**Data/Categories of data concerned:**

Data subjects submit the following mandatory (personal) data:

Regarding processing purpose no. 1: full name, email address, passport/ID number and nationality of teachers, number and age range of students (without names), they wish to bring and nationalities represented amongst the students.

Regarding processing purpose no. 2: full name, email address, their school's name, number of students (without names), they wish to bring.

Data subject may submit the following voluntary (personal) data:

Preferred language for the presentation during the visit; phone number of the group's main contact person.

**Recipients/Categories of recipients of the data processed:**

Access to personal data is granted on a 'need to know' basis to:

- A limited number of staff of the EUSPA managing the organisation of the event, including security and facility management.
- Data processors: EUSPA engages external contractors which are bound by personal data protection rules equal to those applying to the EUSPA:
  - A limited number of staff of the EUSPA contractors in charge of the communication services;
  - A limited number of staff of the EUSPA contractors in charge of the provision of facility management services for the EUSPA's servers;
  - A limited number of staff of the EUSPA contractors providing event management services.

Any recipient shall be reminded of its obligation not to use the data received for other purposes than the one for which they were transmitted.

**Legal basis/Lawfulness of the processing:**

For processing purpose no. 1, the lawfulness of the processing is based on Article 5(1)(a) of Regulation 2018/1725. The processing is necessary for the management and functioning of EUSPA, that is, for the performance of tasks carried out in the public interest.

For processing purpose no. 2, the lawfulness of the processing is based on Article 5(1)(d) of Regulation 2018/1725. The data subject has given consent to the processing of his or her personal data. The consent is obtained when submitting the registration form.

**Information on the storage locations and retention period of personal data:**

Personal data is stored electronically on the servers of the EUSPA and its contractors mentioned above which are in the EU and abiding by the necessary security provisions and they will be retained therein for a maximum of 12 months for the purpose of security records and statistical evaluation.

Once the retention period is over, personal data are destroyed.

**The data subject's rights:**

Data subjects have the right:

- To obtain confirmation as to whether or not his or her personal data are being processed, access the data and obtain detailed information on the processing;
- Of rectification of inaccurate personal data;
- Of erasure of personal data if the statutory provisions are met;
- Of restriction of processing if the statutory provisions are met;
- To data portability;
- To withdraw the consent to personal data processing at any time without affecting the lawfulness of the processing before the consent's withdrawal;
- To lodge a complaint to the European Data Protection Supervisor at [EDPS@edps.europa.eu](mailto:EDPS@edps.europa.eu) should they consider that the processing operations do not comply with Regulation (EU) No 2018/1725.

Any request for the exercise of any of the abovementioned rights shall be addressed to the EUSPA Communications Department at [com@euspa.europa.eu](mailto:com@euspa.europa.eu); data subjects are kindly requested to

describe their requests explicitly.

**Contact information:**

- Regarding the processing of your personal data: [com@euspa.europa.eu](mailto:com@euspa.europa.eu);
- Regarding the interpretation, application or breach of Regulation (EU) 2018/1725, please contact the EUSPA Data Protection Officer (DPO) at [dpo@euspa.europa.eu](mailto:dpo@euspa.europa.eu).