

Czechia, France, Spain – Office supplies – Provision of stationery, office supplies and office related consumables for EUSPA premises in Czech Republic and Spain**OJ S 37/2025 21/02/2025****Prior information notice or a periodic indicative notice used only for information - Change notice
Supplies**

1. Buyer**1.1. Buyer**

Official name: European Union Agency for the Space Programme

Email: tenders@euspa.europa.eu

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: General public services

1.1. Buyer

Official name: European Commission, DG COMM - Communication

Email: tenders@euspa.europa.eu

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: General public services

1.1. Buyer

Official name: European Agency for Safety and Health at Work (EU-OSHA)

Email: tenders@euspa.europa.eu

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: General public services

2. Procedure**2.1. Procedure**

Title: Provision of stationery, office supplies and office related consumables for EUSPA premises in Czech Republic and Spain

Description: EUSPA is looking for its premises in Czech Republic and Spain to award a single Framework Contract regarding the provision of stationery, office supplies and office related consumables. The supplies might be requested to be provided per individual product and/or as packages via the catalogue of the contractor.

Internal identifier: EUSPA/PRG/2025/OP/0005-PIN

2.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30192000 Office supplies

2.1.3. Value

Estimated value excluding VAT: 410 000,00 EUR

2.1.4. General informationAdditional information: This prior information notice announces the intention of the contracting authority to publish a future call for tenders. No other information or documents are available at this stage. Interested economic operators are invited to subscribe at the link <https://ec.>

europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/e65bb1f0-729d-4743-8306-606b8c6cf2fd-PIN in order to get notified when the contract notice and all the procurement documents, including the tender specifications, are published.

Legal basis:

Regulation (EU, Euratom) 2018/1046

3. Part

3.1. Part technical ID: PAR-0001

Title: Provision of stationery, office supplies and office related consumables for EUSPA premises in Czech Republic

Description: EUSPA is looking for its premises in Czech Republic, for a contractor for the provision of stationery (e.g. paper, pens, envelopes etc.), office supplies (mouse pads, monitor stand risen etc.) and office related consumables (hand sanitizer products, wet wipes etc.). The supplies might be requested to be provided per individual product and/or as packages.

3.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30192000 Office supplies

3.1.3. Duration

Duration: 48 Months

3.1.4. Value

Estimated value excluding VAT: 255 000,00 EUR

3.1.5. General information

The procurement is covered by the Government Procurement Agreement (GPA): no
Additional information: The place of performance of the tasks shall correspond to the addresses of Agency Premises within the scope of services to be provided under the Framework Contract, and to be defined, on a case by case basis, in the specific Order Forms:
Lot 1: for EUSPA premises in Czech Republic, the following sites: a) EUSPA's Headquarter, Janovskeho 432, Prague, Czech Republic; b) EUSPA's New Headquarter (under construction) Palmovka, Prague, Czech Republic; c) EUSPA Data Centre: Zelenec, Prague, Czech Republic.

3.1.6. Procurement documents

Ad hoc communication channel

Name: Funding and Tenders Portal

URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/e65bb1f0-729d-4743-8306-606b8c6cf2fd-PIN>

3.1.8. Techniques

Framework agreement: Framework agreement, without reopening of competition

3.1.9. Further information, mediation and review

Review organisation: Court of Justice of the European Union

3.1. Part technical ID: PAR-0002

Title: Provision of stationery, office supplies and office related consumables for EUSPA premises in Spain

Description: EUSPA (premises in Madrid), EU-OSHA (in Bilbao) and the office of the European Commission representation in Spain (Madrid and Barcelona) are looking for a

contractor for the provision of stationery (e.g. paper, pens, envelopes etc.), office supplies (e.g. mouse pads, monitor stand risen, supporting equipment such as ladders etc.) and office related consumables (e.g. hand sanitizer products, wet wipes, coffee related supplies etc.). The supplies might be requested to be provided per individual product and/or as packages.

3.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30192000 Office supplies

3.1.3. Duration

Duration: 48 Months

3.1.4. Value

Estimated value excluding VAT: 155 000,00 EUR

3.1.5. General information

The procurement is covered by the Government Procurement Agreement (GPA): yes

Additional information: The place of performance of the tasks shall correspond to the addresses of the contracting authorities. Premises within the scope of services to be provided under the Framework Contract, and to be defined, on a case-by-case basis, in the specific Order Forms. Lot 2: The EUSPA premises in Spain are located in the following sites: a) Galileo Security Monitoring Centre (GSMC-ES): Campus "La Marañosa", Carretera M-301, km 10.5, 28330, San Martín de la Vega, Madrid, Spain; and b) European GNSS Service Centre (GSC): Carretera de Ajalvir, Km 4.2, 28850, Torrejón de Ardoz, Madrid, Spain. The EU-OSHA premises are located in: Santiago de Compostela 12, 48003, Bilbao, Spain. The premises of the Representation of the European Commission in Spain are located in: a) Paseo de la Castellana 46, 28046, Madrid, Spain; and b) Passeig de Gràcia 90, 08008, Barcelona, Spain.

3.1.6. Procurement documents

Ad hoc communication channel

Name: Funding and Tenders Portal

URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/e65bb1f0-729d-4743-8306-606b8c6cf2fd-PIN>

3.1.8. Techniques

Framework agreement: Framework agreement, without reopening of competition

3.1.9. Further information, mediation and review

Review organisation: Court of Justice of the European Union

8. Organisations

8.1. ORG-0001

Official name: European Union Agency for the Space Programme

Registration number: EUSPA

Department: EUSPA.OED - EXECUTIVE DIRECTOR,EUSPA.OED.ADM - ADMINISTRATION, EUSPA.OED.ADM.ITF - ICT & FACILITY MANAGEMENT AND LOGISTICS

Postal address: Janovského 438/2, Prague 7 – Holesovice

Town: Prague

Postcode: 170 00

Country subdivision (NUTS): Hlavní město Praha (CZ010)

Country: Czechia

Email: tenders@euspa.europa.eu

Telephone: +420 234 766 000

Internet address: <https://www.euspa.europa.eu/about/how-we-work/procurement>

Roles of this organisation:

Buyer

Group leader

Central purchasing body awarding public contracts or concluding framework agreements for works, supplies or services intended for other buyers

8.1. ORG-0002

Official name: European Commission, DG COMM - Communication

Registration number: COM

Postal address: Représentation en France de la Commission européenne, 52 Rue de la Victoire

Town: Paris

Postcode: 75009

Country subdivision (NUTS): Paris (FR101)

Country: France

Email: tenders@euspa.europa.eu

Telephone: +420 234 766 000

Internet address: https://ec.europa.eu/info/departments/communication_en

Roles of this organisation:

Buyer

8.1. ORG-0003

Official name: European Agency for Safety and Health at Work (EU-OSHA)

Registration number: OSHA

Postal address: 12 Santiago de Compostela

Town: Bilbao

Postcode: E-48003

Country subdivision (NUTS): Bizkaia (ES213)

Country: Spain

Email: tenders@euspa.europa.eu

Telephone: +420 234 766 000

Internet address: <http://osha.europa.eu>

Roles of this organisation:

Buyer

8.1. ORG-0004

Official name: Court of Justice of the European Union

Registration number: CURIA

Postal address: Rue du Fort Niedergrünwald

Town: Luxembourg

Postcode: L-2925

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Email: GC.Registry@curia.europa.eu

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

Roles of this organisation:

Review organisation

8.1. ORG-0005

Official name: European Commission

Registration number: EUCOM

Postal address: Mondrian (CDMA), Rue du Champ de Mars 21

Town: Brussels

Postcode: B-1050

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: tenders@euspa.europa.eu

Telephone: +32 2 299 11 11

Internet address: <https://commission.europa.eu/>

Roles of this organisation:

TED eSender

10. Change

Version of the previous notice to be changed: 8ee43649-32f7-4471-a3bd-e037ff499378-01

Main reason for change: Information updated

Description: Budget and timeline updated to accommodate the inclusion of participating entities in Lot 2 (interinstitutional contract).

Notice information

Notice identifier/version: 49f6753e-c332-4d89-ac1f-69f912479314 - 01

Form type: Planning

Notice type: Prior information notice or a periodic indicative notice used only for information

Notice subtype: 4

Notice dispatch date: 19/02/2025 16:54:07 (UTC+1)

Languages in which this notice is officially available: English

Notice publication number: 118941-2025

OJ S issue number: 37/2025

Publication date: 21/02/2025

Estimated date of publication of a contract notice within this procedure: 03/03/2025