*WF ID: [318026]*

**Privacy statement on the protection of personal data in relation to registration and participation in User Consultation Platform 2026**

The European Union Agency for the Space Programme (EUSPA) is committed to protect your personal data and to respect your privacy. All personal data are dealt with in compliance with the applicable rules on the protection of natural persons regarding the processing of personal data by the Union institutions, bodies, offices, and agencies and on the free movement of such data (currently Regulation (EU) No 2018/1725).

This privacy statement outlines the reasons for the processing of your personal data in the context of registration to and participation in the EUSPA User Consultation Platform 2026. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

**Identity of the controller:**

Controller: European Union Agency for the Space Programme (EUSPA), Head of the Communication Department; com@euspa.europa.eu

DPO: European Union Agency for the Space Programme (EUSPA), Data Protection Officer; dpo@euspa.europa.eu

**Purpose(s) of processing:**

Personal data are processed for the following purposes:

1. To register interested parties to EUSPA User Consultation Platform 2026;
2. To establish and manage a database of participants in EUSPA User Consultation Platform 2026;
3. To send updates and notifications concerning the event to participants, before, during, and after the event;
4. To enable a meeting-booking function that allows participants to schedule meetings with each other;
5. To share the participants' names, affiliation and contact details with other participants in the event to allow for networking during and after the event (subject to explicit consent);
6. To provide a public live stream of the event, available on the User Consultation Platform Website (Homepage | EUSPA UCP), on other websites of EUSPA, or on social media (YouTube, Facebook, Instagram, LinkedIn, X, BlueSky), that may include the audio-visual recordings of participants (subject to explicit consent);
7. To establish a repository of photos, videos and other audio-visual recordings of the event, to be used for the promotion of the EUSPA User Consultation Platform; and for the publication of these audio-visual recordings for that purpose on the EUSPA User Consultation Platform website (Homepage | EUSPA UCP), on other websites of EUSPA, and on social media (subject to explicit consent);
8. To invite data subjects to future EUSPA User Consultation Platform events that EUSPA may organise (subject to explicit consent);

9. To dispatch a satisfaction survey after the event by e-mail (subject to explicit consent).

For points 4-8, explicit and informed consent shall be obtained separately at registration. A data subject may choose to consent to registration to the EUSPA User Consultation Platform 2026 without consenting to the other purposes, such as audiovisual recordings or receiving future event invitations. The consent for each optional purpose will pertain to the entire duration of the specific EUSPA User Consultation Platform edition.

Participants will be presented with dedicated consent options for each of the following cases: (a) registration to the event, alongside establishment and management of a database of participants, as well as event-related notifications, (b) photos, videos and audiovisual recordings, (c) sharing name, affiliation and contact details with other participants, (d) receiving future invitations to EUSPA User Consultation Platform events, and (e) receiving a satisfaction survey via email after the event.

With regard to points 5 and 6: Participants online and onsite who do not opt to be part of the live streaming, recording, and photographing of the events, and the publication thereof, will be offered the opportunity to turn off their camera, change their nickname to an anonymous one, to sit in back rows that are not recorded or photographed, to be recognised as such with special badges, or other options, depending on the circumstances of the particular event.

**Data collected via the submission form:**
The Data Controller collects the categories of personal data stated below:

To register to and subsequently participate in the EUSPA User Consultation Platform 2026 the following mandatory data shall be provided: full name, email address, country of work and company name.

The participants may also submit the following non-mandatory data: job title, profile picture and LinkedIn profile URL.

Subject to explicit consent, audio-visual recordings of events that may include you.

We obtain the personal data from you.

**Recipients/Categories of recipients of the data processed:**
Access to personal data is granted on a 'need to know' basis to:

- A limited number of EUSPA staff and EUSPA trainees,
- Data processors: EUSPA engages the following external contractors which are bound by personal data protection rules equal to those applying to the EUSPA:
    - a limited number of staff of the EUSPA contractors, including its subcontractors, in charge of communication services.
- Members of the public only for what concerns photos, videos and other audio-visual recordings of the EUSPA User Consultation Platform event to be used for the promotion of the EUSPA User Consultation Platform on the event website (Homepage | EUSPA UCP) EUSPA's social media channels (Facebook, Instagram, LinkedIn, X, BlueSky, and YouTube) and other websites of EUSPA, subject to explicit consent.
- Participants in EUSPA User Consultation Platform 2026, subject to explicit consent.

All recipients shall be reminded of their obligation not to use the data received for other purposes than the one for which they were transmitted.

**Legal basis/Lawfulness of the processing**:
The processing is based on the consent of the data subject for the purposes described in this Privacy Statement, as per Art. 5(1)(d) of Regulation 2018/1725. Participants must indicate their specific, informed and unambiguous consent to the processing of their personal data for each of the processing purposes listed in the relevant section above by filling in and submitting the online consent form available User Consultation Platform event registration page.

**Information on the storage locations and retention period of personal data:**
The Data Controller keeps your personal data for the time necessary to fulfil the purpose of collection:

- Personal data related to the organisation and management of the event, including information provided by participants upon registration, before, during or after the event, will be retained for a period no longer than 36 months after the event, should the participants have given their consent to be invited data to future EUSPA User Consultation Platform events that EUSPA may organise. If this is not the case, the said personal data will be deleted within 3 months from the conduct of the event.

- Audio-visual recordings of the event will be retained for a period no longer than 36 months after the event.

Once the retention period is over, personal data are destroyed. However, this does not apply to data made public on EUSPA and third-party media and social networks as EUSPA has no control over the potential sharing of the photos, videos and other audio-visual recordings by other users.

Photos, videos and other audio-visual recordings which will be published on EUSPA's websites and social media channels (Facebook/Meta, Instagram/Meta, BlueSky, LinkedIn, X and YouTube) may also be transferred and stored on servers located in third countries (outside the EU). In view of the nature of such medias and social channels, it cannot be ensured that all online traces of photos and/or videos and associated personal data will be deleted following the expiry of the abovementioned retention period. Any person concerned by information made public via these medias and social networks and wishing to have this information removed should make an explicit request to the contact details given below. EUSPA will then use their best efforts to remove such information (i.e., EUSPA has no control over the potential sharing of photos, videos and other audio-visual recordings by other users).

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of EUSPA or of its contractors located in the European Union/EEA and abiding by the necessary security provisions.

In order to protect your personal data, EUSPA has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online

security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

EUSPA's contractors (processors) are bound by specific contractual clauses for confidentiality and for any processing operations of your personal data on behalf of EUSPA. The processors have to put in place appropriate technical and organisational measures to ensure the level of security required by EUSPA.

**Transferring the data to third countries:**
The EUSPA websites (incl. euspa.europa.eu and euspa-idays.eu,) are hosted on servers established in the European Union and/or by cloud hosting services providers which are certified under the EU-U.S. Data Privacy Framework, meaning that they provide an adequate level of protection of personal data[1].

In addition, YouTube, Facebook, Instagram, LinkedIn, X are also certified under the EU-U.S. Data Privacy Framework which ensures that they provide an adequate level of protection of personal data (Commission Implementing Decision of 10 July 2023 pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council on the adequate level of protection of personal data under the EU-U.S. Data Privacy Framework). You can find information on the certification of the said companies under the EU-U.S. Data Privacy Framework here.

BlueSky is not certified under the EU-U.S. Data Privacy Framework and it has its own privacy policies over which EUSPA has no control. The potential transfer of your personal data to the U.S. in this case, is based on your consent to the proposed transfer (Art. 50(1)(a) of Regulation (EU) 2018/1725). In order to allow you to make an informed decision, please note that personal data that may be transferred to non EU-U.S. Data Privacy Framework certified companies, may be subject to (a) disclosure to governmental authorities and/or (b) further transfer to other economic operators established in third countries; the EUSPA has no visibility on such processing operations.

**Automated decision-making**

Your data will not be used for automated decision-making, including profiling.

**Data subjects' rights:**
Data subjects have the right:

- To obtain confirmation as to whether their personal data are being processed, access the data, and obtain detailed information on the processing.
- Of rectification of inaccurate personal data.
- Of erasure of personal data, if the statutory provisions are met.
- Of restriction of processing, if the statutory provisions are met.
- To data portability, where applicable and if the statutory provisions are met.

[1] Commission Implementing Decision of 10.7.2023 pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council on the adequate level of protection of personal data under the EU-U.S. Data Privacy.

- To withdraw the consent to personal data processing at any time without affecting the lawfulness of the processing before the consent's withdrawal;
- To lodge a complaint to the European Data Protection Supervisor at EDPS@edps.europa.eu should they consider that the processing operations do not comply with Regulation (EU) No 2018/1725.

Any request for the exercise of any of the abovementioned rights shall be addressed to the EUSPA Communications Team at com@euspa.europa.eu; data subjects are kindly requested to describe their requests explicitly.

**Contact information:**

- Regarding the processing of your personal data: com@euspa.europa.eu;
- Regarding the interpretation, application or breach of Regulation (EU) 2018/1725, please contact the EUSPA Data Protection Officer (DPO) at dpo@euspa.europa.eu.