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COUNTRY:	EU
PHONE:	/
E-mail:	tenders@gsa.europa.eu
NOTIFICATION TECHNICAL:	/
NOTIFICATION PUBLICATION:	/

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

European GNSS Agency (GSA)

Janovskeho 438/2

Prague 7

170 00

Czech Republic

Contact person: Legal and Procurement Department

E-mail: tenders@gsa.europa.eu

NUTS code: CZ

Internet address(es):

Main address: <https://www.gsa.europa.eu/about/how-we-work/procurement>

I.2) **Information about joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.gsa.europa.eu/about/how-we-work/procurement>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

European institution/agency or international organisation

I.5) **Main activity**

Other activity: Space; Global Navigation Satellite Systems

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

Provision of Facility Services for GSA HQ in Prague, Czech Republic

Reference number: GSA/OP/12/18

II.1.2) **Main CPV code**

90919200

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

Provision of Facility Services for GSA HQ in Prague, Czech Republic in line with environmental friendly practices

II.1.5) **Estimated total value**

Value excluding VAT: 36 000 000.00 CZK

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

50700000

50000000

II.2.3) **Place of performance**

NUTS code: CZ

Main site or place of performance:

GSA headquarters in Prague, Czech Republic.

II.2.4) **Description of the procurement:**

Open procedure aiming to award a multiple framework contract in cascade with maximum 3 contractors for the provision of Facility Services for GSA HQ in Prague, Czech Republic in line with environmental friendly practices. The successful tenderer(s) will be required to provide all the services as described in the procurement documents. The scope of procurement consists of the following services:

- 1) maintenance of the building and its infrastructure in a fully operational status (activities of preventive maintenance and corrective maintenance), including Fire and Safety Services necessary for fulfilment of Fire and Safety rules (both EU and Czech) and internal Agency Policies;
- 2) internal and external cleaning services; this task shall also cover provision of all cleaning and sanitary supplies, products and consumables;
- 3) special waste disposal and destruction;
- 4) supply / rent and maintenance of decorative plants inside offices, general and public areas and exterior areas, external horticultural services;
- 5) various facility and supply services on demand.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 36 000 000.00 CZK

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Framework contract(s) will have an initial duration of 12 months and will be automatically renewable for 3 times for 12 months each (total maximum duration:48 months) under the same conditions, unless written notification to the contrary is sent by the contracting authority.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

- III.1) **Conditions for participation**
- III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
- III.1.2) **Economic and financial standing**
Selection criteria as stated in the procurement documents
- III.1.3) **Technical and professional ability**
Selection criteria as stated in the procurement documents
- III.1.5) **Information about reserved contracts**
- III.2) **Conditions related to the contract**
- III.2.1) **Information about a particular profession**
- III.2.2) **Contract performance conditions:**
- III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1) **Description**
- IV.1.1) **Type of procedure**
Open procedure
- IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
The procurement involves the establishment of a framework agreement
Framework agreement with several operators
Envisaged maximum number of participants to the framework agreement: 3
- IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.1.6) **Information about electronic auction**
- IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: no
- IV.2) **Administrative information**
- IV.2.1) **Previous publication concerning this procedure**
Notice number in the OJ S: [2018/S 057-125181](#)
- IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: 31/01/2019
Local time: 23:59
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 9 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**
Date: 07/02/2019
Local time: 10:00

Place:

European GNSS Agency, Janovskeho 438/2, 17000 Prague, Czech Republic.

Information about authorised persons and opening procedure:

Maximum 1 legal representative per participating tenderer may attend the opening session. Tenderers shall inform the Agency of their intention to attend, at least 3 working days prior to the opening session.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

VI.3) Additional information:

Part of the Agency operates under the security regime EU CONFIDENTIAL and EU SECRET. Read further information in the Tender Specification for the requirements on the personal security clearance of the Contractor's selected personnel (facility officers, facility operators, cleaners).

The Agency standard working hours are from Monday - Friday from 08:00 to 18:00.

The building consists of 8 floors in total, out of which there are four office floors, a ground lobby floor, two basement technical floors and one upper technical floor. There are approx. 80 offices accommodating one to six people. A total office space is approximate 4.000 m², meeting area app. 2.000 m², technical and other areas app. 5.000 m². Building capacity is up to 250 people.

VI.4) Procedures for review

VI.4.1) Review body

General Court of the European Union

Luxembourg

Luxembourg

Internet address: <http://www.curia.europa.eu>

VI.4.2) Body responsible for mediation procedures

The European Ombudsman

Strasbourg

France

Internet address: <http://www.ombudsman.europa.eu>

VI.4.3) Review procedure

VI.4.4) Service from which information about the review procedure may be obtained

European GNSS Agency (GSA)

Prague

Czech Republic

Internet address: <http://www.gsa.europa.eu>

VI.5) Date of dispatch of this notice:

29/11/2018