



Prague, 11-12-2018  
GSA/2018/OED/242265

## INVITATION TO TENDER

**Subject:** GSA/OP/08/18 "GSA/OP/08/18 "GSA SAB ACCREDITATION SUPPORT"

**Reference to contract notice in the Official Journal:** 2018/S 238-542748

Dear Sir/Madam,

1. The European GNSS Agency (hereinafter named as the "GSA") is planning to award the public contract referred to above. Please find enclosed the related procurement documents: (i) Tender Specifications (Annex I) listing all the documents that must be produced in order to submit a tender, and the Draft Contract (Annex II), and their annexes.
2. Economic operators interested in this contract are hereby invited to submit a tender duly signed by their authorised representative, satisfying all the conditions of submission and presentation of tender described in detail in **section 4** of the Tender Specifications.
3. **Submission** of tenders must respect the deadline specified in **section 1.5** of the Tender Specifications.
4. Tenderers are required to **accept all terms and conditions set out in the invitation to tender, Tender Specifications and draft FWC**. Tenderers are required to waive their own general or specific terms and conditions. The terms and conditions set out in the invitation to tender, Tender Specifications and draft FWC are binding on the tenderer to whom the contract is awarded for the duration of the FWC.
5. The period of validity of the tender, during which tenderers may not modify the terms of their tenders in any respect, is nine (9) months from the final date for submission.
6. Contacts between the GSA and tenderers are prohibited throughout the procedure save in exceptional circumstances and under the conditions laid down in **section 4.10** of the Tender Specifications.



7. This Invitation to Tender is in no way binding on the GSA. The GSA's contractual obligation commences only upon signature of the contract with the successful tenderer. Up to the point of signature, the GSA may either abandon the procurement or cancel the award procedure, with no entitlement of the tenderers to claim any compensation.

Yours faithfully,

**Carlo des Dorides**  
**Executive Director**

**List of annexes:**

**Annex I:**            **Tender Specifications and its annexes:**

Annex I.1	Specific Technical Terms of Reference Lot 1 (separate Annex)
Annex I.2	Specific Technical Terms of Reference Lot 2 (separate Annex)
Annex I.3	Template Identification Sheet of the Tender
Annex I.4	Template Declaration of Honour (separate Annex)
Annex I.5	Template Financial Tables of Answers (separate Annex)
Annex I.6	Power of Attorney
Annex I.7	Security Aspect Letter (separate Annex)
Annex I.8	Template Letter of Intent
Annex I.9	Non-Disclosure Undertaking
Annex I.10	GSA Policy on the Prevention and Management of Conflicts of Interest (separate Annex)
Annex I.11	Financial Statements Relating to Selection Stage (separate Annex)
Annex I.12	FWC (separate Annex)

**Annex II:**            **Draft Framework Contract and its annexes:**

Annex IV	Declaration for Foreground Intellectual Property Rights
Annex V	Declaration on confidentiality and absence of conflict of interest
Annex VI	Deliverable acceptance sheet
Annex VII	Draft Specific Contract
Annex VIII	GSA mission rules
Annex IX	Security Aspects Letter (SAL)