



02 -03- 2021

Prague, _____
GSA/2021/OED/LEG/262053

Subject: Invitation to Tender GSA/OP/25/20 'GRC Guarding, Security and Safety Monitoring Services'

Reference to contract notice in the Official Journal: 2021/S 047-116885

Dear Sir/Madam,

1. The European GNSS Agency (hereinafter named as the GSA) is planning to award the public contract referred to above. Please find enclosed the related procurement documents: (i) Tender Specifications (Annex I) listing all the documents that must be produced in order to submit a tender, and the draft Contract (Annex II).
2. Economic operators interested in this contract are hereby invited to submit a tender duly signed by their authorised representative, satisfying all the conditions of submission and presentation of tender described in detail in **section 4** of the Tender Specifications.
3. **Submission** of tenders must respect the deadline specified in **section 1.7** of the Tender Specifications. Furthermore, the attention of economic operators is drawn to the process specified in **section 1.8** of the Tender Specifications concerning the submission of a Non-Disclosure Undertaking; **you are strongly advised to complete this process by the deadline specified in section 1.7 of the Tender Specifications.**
4. Submission of a tender implies acceptance of all the terms and conditions set out in this Invitation to Tender, in the Tender Specifications and in the Draft Contract and, where appropriate, waiver of the tenderer's own general or specific terms and conditions. Submission of a tender is binding on the tenderer to whom the contract is awarded for the duration of the contract.
5. The period of validity of the tender, during which tenderers may not modify the terms of their tenders in any respect, is nine (9) months from the final date for submission.
6. Contacts between the contracting authority and tenderers are prohibited throughout the procedure save in exceptional circumstances and under the conditions described in **section 4.10** of the Tender Specifications.
7. This Invitation to Tender is in no way binding on the GSA. The GSA's contractual



relationship commences only upon signature of the contract with the successful tenderer. Up to the point of signature, the contracting authority may either abandon the procurement or cancel the award procedure, without candidates or tenderers being entitled to claim any compensation.

Yours faithfully,

Rodrigo da Costa
Executive Director

Enc.:

Annex I Tender Specifications with its annexes:

- Annex I.A - Template identification sheet of the tenderer
- Annex I.B - Template Declaration of Honour
- Annex I.C – Power of Attorney
- Annex I.D – Subcontractor Letter of Intent
- Annex I.E - Financial Statements relating to the Selection Stage
- Annex I.F – Template Financial Table of Answers
- Annex I.G – Non-Disclosure Undertaking
- Annex I.H – Security Aspect Letter
- Annex I.I – Statement of Compliance
- Annex I.J – Statement of Applicability of the SAL
- Annex I.K – Applicable documents (after NDU)
- Annex I.L – Key Performance Indicators (KPI) Formulae

Annex II Draft Framework Contract with its annexes:

- Annex II.I – Statements of Compliance
- Annex II.II – Tender Specifications
- Annex II.III Contractor's Tender
- Annex II.IV – Draft Specific Contract
- Annex II.V - Declaration on confidentiality and absence of Professional Conflicting Interest