



CLARIFICATION NO.1

Related to Tendering Procedure GSA/OP/22/14 “Provision of Quality Management Services to the GSA”

Question 1: “In the tender specifications there is mentioned the tenderer needs to have access to at least three senior quality technicians and at least two junior quality technicians, does this mean they have to be full time available?”

Answer: The aspect of *access* to experienced personnel relates to the Technical and Professional capacity criteria, namely criteria S9 and S10 of the Tender Specifications. The criteria are requested to provide comfort that the tenderer, at the time of submitting the tender, in principle has sufficient capacity to perform tasks which may be requested under the framework contract.

The aspect of *availability* factors in the qualitative award criteria related to the actual performance of the tender/contract, in particular, but not limited to Q4. Here, the tenderer is requested to show how it intends to achieve the requested results (by making use of its capacity). Accordingly, it is left to the tenderer to explain how it complies with the requested criteria.

Question 2: “Could you please be more specific on exact Full Time Equivalent (FTE) allocation for the first year and the remaining 3 years?”

Answer: The aim of this procurement procedure is to award a Framework Contract. The eventual signature of this framework contract imposes no obligation on the GSA to purchase, therefore only the implementation of this contract through specific contracts will be binding upon the GSA. Bearing the above in mind, the GSA cannot, at this moment, be more specific regarding the exact FTE-allocation (time allocation), for the first year or the remaining 3 years.

Should your question refer to the place of performance of services, then reference to this topic is made in section 2.3.2 of the Tender Specifications:

“The place of performance of the tasks shall be the GSA’s premises, unless agreed otherwise between the contractor and the GSA. Main place of service provision shall be at the GSA headquarters in Prague, Czech Republic and GSMC site in Saint-Germain-en-Laye near Paris, France. Services may further be requested at Nordwijk, the Netherlands, Madrid, Spain, the GSMC site in Swanwick, UK and other Galileo-related sites in the form of occasional short-term missions.”

The framework contract will be implemented through specific contracts which will follow the above principle. As the specific contracts will answer to the GSA’s need at the time, the GSA cannot, at this moment, be more specific regarding the place-of-performance which may be requested under each specific contract.