



Power of attorney

Template

(DESIGNATING ONE OF THE COMPANIES AS GROUP COORDINATOR AND GIVING IT POWER OF ATTORNEY)

We the undersigned:

- Signatory 1 (*Name, Function, Company, Registered address, VAT number*)
- Signatory 2 (*Name, Function, Company, Registered address, VAT number*)
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- Signatory N (*Name, Function, Company, Registered address, VAT number*),

each of us having the legal capacity required to act on behalf of our company,

HAVE AGREED AS FOLLOWS:

- (1) For that purpose, the group members designate Company X as group coordinator.
[N.B. The group coordinator must be one of the group members]
- (2) The group members confer on the group coordinator all the necessary powers to act on their behalf in connection with the procurement process GSA/RP/21/14. This mandate involves in particular the following tasks:
 - The group coordinator shall sign any procurement related documents requiring – for Phase I – the candidates or – for Phase II – the tenderer’s signature).
 - The group coordinator shall act as single point of contact for the Contracting Authorities in connection with the procurement process.
 - If awarded, the group coordinator shall sign the framework contract, specific contracts and addenda thereto, issue any invoices related to the supplies or the services and receive payments from the Contracting Authorities on behalf of the group members.
 - The group coordinator shall act as single point of contact for the Contracting Authorities in connection with supplies and the related services to be provided under the Contract in case awarded. It shall coordinate the provision of the supplies and the related services by the group members to the Contracting Authorities, and shall ensure proper performance of the Contract.
- (3) In case of contract award, as co-signatories of the Contract, all the group members:



- shall be jointly and severally liable vis-à-vis the Contracting Authorities for the performance of the Contract;
- shall comply with the conditions of the Contract and ensure the proper execution of their respective share of the supplies and/or the services.

(4) Payments by the Contracting Authorities for the supplies or related services shall be made through the group coordinator’s bank account.

[Provide bank details, name, address, account number, etc.]

Any modification to the present agreement/power of attorney must be explicitly approved by the Contracting Authorities.

This agreement/power of attorney shall expire when all the contractual obligations of the group members towards the Contracting Authorities in connection with the supplies and the services to be provided under the Contract have lapsed. The parties may not terminate it before that date without the Contracting Authorities’ consent.

Signed at _____, on _____

Name		Name	
Function		Function	
Company		Company	
Name		Name	
Function		Function	
Company		Company	