



**Request for clarification**  
**Call for tender GSA/OP/04/07**

**Provision of support to the European GNSS Supervisory Authority**  
**in the analysis and definition of security aspects**  
**related to the EU GNSS programmes**

**Request for clarification 1:**

- a) I would be most grateful if you would clarify the use of annex 8 (daily rates), in the Tender Specification.
- b) Is this asking for travel and subsistence to be subsumed within the daily rates or are you expecting these to be detailed separately in the Financial Proposal ?

**Answer:**

- a) The purpose of Annex 8 is for GSA to assess the cost per category of staff. Note that the travel and subsistence allowance foreseen in annex 8 are only relating to internal costs of the contractor (i.e. if the contractor has offices spread in different areas) and that all travels specifically requested by GSA will be reimbursed according to the grid contained in Annex IV of the Draft Contract.
- b) Please note that the Annex 8 and the Financial Proposal on tasks 1, 2 and 3 (as requested under point III.2.3 of the Technical Specifications) are distinct documents. Whilst annex 8, as explained above is requesting tenderers to submit a cost/category of staff, the financial proposal requests for tenderers to submit a financial proposal that details and include all costs (including travels and accommodation) relating to the performance of tasks 1, 2 and 3.

**Request for clarification 2:**

As to annex 8, we have assumed that you wish the categories of staff to remain as they are, the TOTAL to be a straight summation of the four rates, and the AVERAGE to be the TOTAL divided by 4.

**Answer:** yes