

**Annex IV to Invitation to Tender**  
**GSA/OP/02/12**  
**“Removal services for the GSA”**

**Legal Identification Form**

(Each supplier, including subcontractor(s) or any member of a consortium or grouping, must complete and sign this identification form)

Identity	
Name of the Tenderer/Subcontractor	
Legal status of the Tenderer/Subcontractor	
Date of registration	
Country of registration	
Registration number	
VAT number	
Description of statutory social security cover (at the level of the Member State of origin) and non-statutory cover (supplementary professional indemnity insurance) <sup>1</sup>	
Address	
Address of registered office of the Tenderer/Subcontractor	

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<sup>1</sup> For natural persons

Where appropriate, administrative address of the Tenderer/Subcontractor for the purposes of this invitation to tender	
<b>Contact Person</b>	
Surname: First name: Title (e.g. Dr, Mr, Ms) : Position (e.g. manager): Telephone number: Fax number: E-mail address:	
<b>Legal Representatives</b>	
Names and function of legal representatives and of other representatives of the Tenderer/Subcontractor who are authorised to sign contracts with third parties	
<b>Declaration by an authorised representative of the organisation<sup>2</sup></b> I, the undersigned, certify that the information given in this tender is correct and that the tender is valid.	
Surname: First name:	Signature:

**IMPORTANT:**

All Tenderers (including each individual member of the consortium/grouping) and subcontractors must provide proof of registration, as prescribed in their country of establishment, on one of the professional or trade registers or provide a declaration or certificate.

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<sup>2</sup> This person must be included in the list of legal representatives; otherwise the signature on the tender will be invalidated.