

INVITATION TO TENDER No. GSA/OP/03/09

PRS Operational Tool to Evaluate and Counteract Threats Originating from Radio-sources ("PROTECTOR")

Clarification 7 – Section III.2.3 Financial Offer

Question: Page 29 of the Tender Specifications (Section III.2.3) states the following: "For each category of staff involved in the project, the tenderer must specify:

- the total labour costs;
- the daily rates
- other categories of costs, indicating the nature of the cost, the total amount, the unit price and the quantity."

Does the gross hourly rate include the labour costs and other indirect eligible costs such as indirect labour costs, maintenance costs, utilities, premises costs, management, finance, HR, legal etc.?

GSA Answer: Tenderers are requested to provide:

- the gross labour cost rate, i.e. the gross rate including tax, social security, holiday allowances, etc.; and separately
- the percentage of overheads applied to the gross labour cost rate to cover all indirect costs (maintenance, utilities, premises, general and administration, etc.).