



Clarification Note #2

GSA internal reference: 219554

Procurement procedure: GSA/OP/21/15 – EGNOS V3 Site Surveys

Question #2: We enter a competitive tendering process with potential subcontractors for support to site survey activities. As they may need to require access to proprietary information (i.e. parts of [REF.1] and [REF.2] of the tender specifications), we would like to know what is the formal process to provide them with this information.

We assume that the minimum will be for us to send you the GSA NDA (Annex I.9 of the tender specifications) signed by our potential subcontractor(s), but is there any other subcontractor's information to be brought to the GSA's attention at the same time?

Answer: As noted in Article 2.2.4 of the Tender Specifications, subcontractors shall also submit individual NDAs to be signed with the GSA. Therefore, potential subcontractors shall follow the same process provided in Article 2.2.4 as any interested operator. Please note that the time period for submission of a request for entering into an NDA defined in section 1.2 is advisable and aims at ensuring enough time to the tenderers to prepare their offers. Therefore the tenderers may still send requests to enter in an NDA after this date, assuming that they will have to provide their tenders within the tender submission deadline. The GSA reserves the right not to process requests to enter in an NDA received 10 working days or less before the tender submission deadline.

Question #3: GSA's ITT does not specify a duration of measurements at the individual sites, i.e. how long the electromagnetic environment should be observed. Is it left to the tenderer to specify such duration, or does GSA expect a certain minimum duration?

Answer: GSA does not impose any minimum duration of measurements, it is the tenderer's decision to define a survey procedure providing relevant results.

Question #4: Task #3 requires site management engineering support, which shall be provided on a case by case basis, actually in meetings with ESA, ESSP or the hosting entities. Is it permissible to quote unit prices only, i.e. the price for such support at one meeting (qty. one)? The actual price for GSA would then be known only at the end of the contract, actually being this unit price multiplied by the number of meetings actually carried out.

Answer: The requested engineering support is to be offered / charged for 1 man day depending on the profile (survey engineer, senior RF expert, senior contract management expert) as described in the Annex I.8 Model Financial Offer. The technical support activities does not include only participation to meeting but also preparation of reports, presentations and recommendations within the area of expertise.

Question #5: In case it is not permissible to quote unit prices only (cf. above question 4), it is necessary to estimate the number of meetings under Task #3. We understand, that such number is



not firmly known at this moment. However could GSA please comment, if the following estimate might be realistic:

- 5 Meetings with ESA at ESA or GSA premises
- 5 Meetings with ESSP at ESSP or GSA premises
- 23 meetings (i.e. half of all sites) with hosting entities

Answer: N/A - see answer above. Please note that no additional reimbursements of travel and accommodation expenses shall be made in addition to the unit prices proposed.

Question #6: The ITT also requests a Model Financial Offer, specifying certain numbers of individual service units to be provided. Considering that there are also non-recurring costs, the unit price depends on the total number of units. The tenderer intends to include the non-recurring costs aliquot in the unit price, using the unit numbers given for the Model Financial Offer. Is this approved by GSA, or any other calculation of unit prices recommended?

Answer: The subject of the present tender is the purchase of services only – site surveys and site management support services, and the tenders should cover only the services requested. Once the FWC, resulting from the procedure is signed, the GSA shall order at its discretion services included in its scope and pay for them according to the unit prices specified in the FWC. The tenderers are expected to offer the prices requested in Annex I.8 – Model Financial Offer and substantiate them through the filled-in cost sheets (Annex I.8a) according to the instructions therein. To ease the completion of the cost-sheets forms, the GSA has uploaded updated version of the forms pre-filled with some of the info required to be used for the tenders' preparation. The comparison of the offers will be based on the Model Financial Offer evaluation scenario.

Question #7: In Task #1, the study of multipath is explicitly excluded during the initial survey of every site. However, in Task #2 no explicit exclusion exists of this factor. Can GSA confirm that multipath is definitely excluded from the survey and post-processing evaluation of every surveyed site in the scope of this activity?

Answer: It is confirmed that multipath is also excluded from Task#2.

Question #8: Will the 2 deliverable items "Site data Collection Report [DEL-1]" and "Site Survey Conclusion Report [DEL-3]" be unclassified, despite the assumption that they will contain compliance information with respect to security requirements?

Answer: It is confirmed that all deliverables are unclassified.

Clarification #9: In the Tender Specifications, chapter 2.4.8, there is an erroneous reference to GEO3, and the sentence shall read "In line with the above mentioned provision, the intention of the GSA is to favour wide participation of various economic operators, while securing smooth and effective V3 site surveys service provision."

Clarification #10: Please note that an updated version of Annex I.8a Cost sheets was uploaded.

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