

Clarification Note #2

EUSPA internal reference: 280425

Procurement procedure: EUSPA/OP/01/23

Question #5: In Annex I.F (“*Template Financial Table of Answers*”) to the Tender Specifications, in respect of the Simulation Exercise 2.1 (France), it is stated: “*As far as similar assignments are expected to be implemented 8 times a year, (see Annex I.J Terms of Reference - 2.2 Task Activities - Tasks 2.3 and 2.4), the bidders’ price for this simulation exercise is included 2 times per scenario in the Total price of Simulation Exercise #1.*” However, only three locations are included in the exercise (Contractor Premise, EUSPA HQ and EUSPA France. If we add two times per scenario, it will mean that there is a total of six. Is that correct or do we misunderstand?

Answer #5: The statement quoted above relates to Simulation Exercise 2.4 (Spain), and not to Simulation Exercise 2.1 (France) and is included only for information/explanation (it will be implemented automatically). As per the instructions in row 7 of Annex I.F, in respect of Simulation Exercise 2.4 (Spain), the candidates need to fill in only the number of consecutive missions. Please note that as per the instructions in row 9, “*editable cells are coloured in green*” and no other cells should be modified as those will be transferred automatically.

For the purpose of further clarification, please note that Annex I.J Terms of Reference - 2.2 Task Activities defines four (4) audits (Tasks 2.3) and four (4) Penetration test (Tasks 2.4) activities. The Annex I.F covers those activities under the Financial simulation exercises 2.1, 2.2, 2.3 and 2.4 with a total of eight (8) activities.

Question #6: For Simulation Exercise 2.1 (France), it is indicated that “the candidates need to fill in only the number of consecutive missions”. Does it mean that we need to fill in the number of journeys that are expected?

Answer #6: Please note that the instructions in row 7 of Annex I.F, in respect of Simulation Exercise 2.1 (France) are different and the candidate should fill all the green cells in columns N, C, and B. However, indeed, that also includes filling in the number of consecutive missions/journeys.

Based on the work schedule defined in Question 3 and Question 4 of Annex I.J and as detailed in the clarification row 7 of Annex I.F per each activity the contractor shall estimate:

- the resources (PC/SC/JC) needed to draft the audit plan at the Contractor’s premises.
- the resources (PC/SC/JC) needed to perform the onsite audit
- the resources (PC/SC/JC) needed to draft the audit report in Prague.

Those above-mentioned estimations must be identical independently of the place of the site audit and are automatically transferred from Financial Simulation Exercise 2.1 to Financial Simulation Exercises 2.2, 2.3 and 2.4 but the contractor could claim different number of missions/journeys in the appropriated green cells of each Financial Simulation Exercise.

Question #7: For Simulation Task 2. Security Assurance Support - 2.2 Assurance tasks, it should be filled in the number of consecutive missions/journeys. Is this the cost of employees returning home? We considered that this was already included in the all-inclusive daily rate for the case above 6 months.

Answer #7: Please note that as per the instructions in row 7 of Annex I.F, in respect of Simulation Task 2. Security Assurance Support - 2.2 Assurance tasks, the candidates need to fill in the green cell in column N, as well as the number of consecutive missions/journeys in column H.

Both cases (up to 6 months & above 6 months) are all inclusive daily rates. The contractor could claim different number of missions/journeys per each financial simulation exercise, please refer to Answer #6 above.

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