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**Czech Republic-Prague: GSA/OP/01/16 — 'Lunch and well-being vouchers for the GSA staff'
2016/S 052-086086**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European GNSS Agency (GSA)
Janovského 438/2
For the attention of: Legal and Procurement Department
170 00 Prague 7
CZECH REPUBLIC
E-mail: tenders@gsa.europa.eu

Internet address(es):

General address of the contracting authority: <http://www.gsa.europa.eu/gsa/procurement>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

General public services
Other: Space; global navigation satellite systems.

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

GSA/OP/01/16 — 'Lunch and well-being vouchers for the GSA staff'.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services
Service category No 27: Other services
NUTS code CZ01

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves a public contract

II.1.4) Information on framework agreement

II.1.5) Short description of the contract or purchase(s)

Periodic provision of lunch (food) and well-being (multipurpose) vouchers for distribution among the staff of the Agency.

II.1.6) **Common procurement vocabulary (CPV)**

98000000

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) **Lots**

This contract is divided into lots: no

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

The number of lunch vouchers will be approximately equal to 140 (staff) x 244 (working days) x 160 CZK (value per day) x 4 years = 21 862 400 CZK. The number of well-being vouchers will be approximately equal to 140 (staff) x 12 (months) x 1 600 CZK (value per month) x 4 years = 10 752 000 CZK in well-being (multipurpose) vouchers of different denominations.

Estimated value excluding VAT:

Range: between 1 and 36 000 000 CZK

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: no

II.3) **Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

Please see tender specifications available for downloading at: <http://www.gsa.europa.eu/gsa/procurement>

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Please see tender specifications available for downloading at: <http://www.gsa.europa.eu/gsa/procurement>

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Please see tender specifications available for downloading at: <http://www.gsa.europa.eu/gsa/procurement>

III.1.4) **Other particular conditions**

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Please see tender specifications available for downloading at: <http://www.gsa.europa.eu/gsa/procurement>

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Please see tender specifications available for downloading at: <http://www.gsa.europa.eu/gsa/procurement>

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

Please see tender specifications available for downloading at: <http://www.gsa.europa.eu/gsa/procurement>

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

GSA/OP/01/16.

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4) Time limit for receipt of tenders or requests to participate

20.4.2016

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

Any EU official language

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders

Date: 27.4.2016 - 11:00

Place:

European GNSS Agency, Janovského 2, 170 00 Prague, CZECH REPUBLIC.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: Maximum 1 legal representative per participating tenderer may attend the opening session. Tenderers shall inform the Agency of their intention to attend, at least 5 working days prior to the opening session.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

Please see tender specifications available for downloading at: <http://www.gsa.europa.eu/gsa/procurement>

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

General Court of the European Union

Luxembourg

LUXEMBOURG

Body responsible for mediation procedures

European Ombudsman

Strasbourg

FRANCE

VI.4.2) Lodging of appeals

VI.4.3) Service from which information about the lodging of appeals may be obtained

European GNSS Agency (GSA)

Prague

CZECH REPUBLIC

E-mail: tenders@gsa.europa.eu

Internet address: <http://gsa.europa.eu>

VI.5) Date of dispatch of this notice:

3.3.2016