



Prague, 17 July 2023

EUSPA/2023/OED/LEG/WF-279349

Subject: Invitation to Tender EUSPA/OP/01/23 - Security Accreditation Support Services
Reference to contract notice in the Official Journal: 2023/S 140-447337

Dear Sir/Madam,

1. The European Union Agency for the Space Programme (hereinafter named as EUSPA) is planning to award the public contract referred to above. Please find enclosed the related procurement documents: The Tender Specifications (Annex I) listing all the documents that must be produced when submitting a tender, and the Draft Contract (Annex II).
2. Economic operators interested in this contract are hereby invited to submit a tender duly signed by their authorised representative, satisfying all the conditions of submission and presentation of tender described in detail in the Tender Specifications.
3. Submission of tenders must respect the deadline specified in the Tender Specifications.
4. Submission of a tender implies acceptance of all the terms and conditions set out in this Invitation to Tender, in the Tender Specifications and in the Draft Contract and, where appropriate, waiver of the tenderer's own general or specific terms and conditions. Submission of a tender is binding on the tenderer to whom the contract is awarded for the duration of the contract.
5. The period of validity of the tender, during which tenderers may not modify the terms of their tenders in any respect, is nine months from the final date for submission.
6. Contacts between the contracting authority and tenderers are prohibited throughout the procedure save in exceptional circumstances and under the conditions described in the Tender Specifications.
7. This Invitation to Tender is in no way binding on EUSPA. EUSPA's contractual relationship commences only upon signature of the contract with the successful tenderer. Up to the point of signature, the contracting authority may either abandon the procurement or

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cancel the award procedure, without tenderers being entitled to claim any compensation.

Yours faithfully,

Digitally signed by:
RODRIGO COELHO DE AZEVEDO ROQUE DA
COSTA (EUROPEAN UNION AGENCY FOR THE
SPACE PROGRAMME)
Date: 2023.07.17 16:28:11 UTC

Rodrigo da Costa

Executive Director

Enc.:

Annex I Tender Specifications with its annexes:

- Annex I.A - Template Identification sheet of the tenderer
- Annex I.B - Template Declaration of Honour
- Annex I.C - Power of Attorney
- Annex I.D - Subcontractor Letter of Intent
- Annex I.E - Template Financial Statements relating to the Selection Stage
- Annex I.F - Template Financial Tables of Answers
- Annex I.G - Non-Disclosure Undertaking
- Annex I.H - Security Aspect Letter (Proprietary information mentioned in the SAL will be provided only after signature of NDU)
- Annex I.I - Statement of Applicability of the SAL
- Annex I.J - Specific Terms of Reference (including simulation exercises)
- Annex I.K - Part I – Criteria for assessment of participation conditions
Part II – Excel Spreadsheet – Declaration of Ownership and Control
Part III - Additional information regarding the Assessment of participating conditions
- Annex I.L - Statement of compliance to the Tender Specifications
- Annex I.M - Tailored Security Classification Guide (Annex I.M will be provided only after signature of the NDU)
- Annex I.N - PRS information Management Plan (PIMP) template

Annex II Draft contract with its annexes:

- Annex II.I Statements of Compliance to the Technical terms of reference of EUSPA/OP/01/23
- Annex II.IV Draft Specific Contract – TEMPLATE
- Annex II.V Declaration on confidentiality and absence of conflicting professional interest – TEMPLATE
- Annex II.VI Security Aspects Letter (SAL)
- Annex II.VII Deliverable acceptance sheet – TEMPLATE
- Annex II.VIII Declaration of Background Intellectual Property Rights - TEMPLATE
- Annex II.IX Declaration of Foreground Intellectual Property Rights - TEMPLATE
- Annex II.X EUSPA mission rules

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