

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:74962-2016:TEXT:EN:HTML>

**Czech Republic-Prague: GSA/CN/04/16 — ‘Express courier and mail service provider’ for the GSA
2016/S 046-074962**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European GNSS Agency (GSA)
Janovského 438/2
For the attention of: Legal and Procurement Department
170 00 Prague 7
CZECH REPUBLIC
E-mail: tenders@gsa.europa.eu

Internet address(es):

General address of the contracting authority: <http://www.gsa.europa.eu/gsa/procurement>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

General public services
Other: Space; global navigation satellite systems.

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

GSA/CN/04/16 — ‘Express courier and mail service provider’ for the GSA.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services
Service category No 4: Transport of mail by land [3] and by air
NUTS code CZ01

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 1 and 135 000 EUR

II.1.5) **Short description of the contract or purchase(s)**

Provision of global express courier parcel and mail services for the GSA, with the exception of very remote places.

II.1.6) **Common procurement vocabulary (CPV)**

64110000, 64112000, 64113000, 64120000, 64121000, 64121100, 64121200

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) **Lots**

This contract is divided into lots: no

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Please refer to the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

II.3) **Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

Please refer to the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Please refer to the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Please refer to the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: Please refer to the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: Please refer to the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>

Minimum level(s) of standards possibly required: Please refer to the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

Please refer to the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>

Minimum level(s) of standards possibly required:

Please refer to the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures)
no

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

GSA/CN/04/16.

- IV.3.2) **Previous publication(s) concerning the same contract**
no
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**
Time limit for receipt of requests for documents or for accessing documents: 23.3.2016
Payable documents: no
- IV.3.4) **Time limit for receipt of tenders or requests to participate**
13.4.2016 - 17:00
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
Any EU official language
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
- IV.3.8) **Conditions for opening of tenders**

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.2) **Information about European Union funds**
The contract is related to a project and/or programme financed by European Union funds: yes
Reference to project(s) and/or programme(s): Galileo.
- VI.3) **Additional information**
Special attention of economic operators is drawn to the following:
This tender applies the 'negotiated procedure for middle value contracts' as introduced by Commission Delegated Regulation (EU) 2015/2462 of 30.10.2015 (OJ L 342, 29.12.2015, p. 7).
Accordingly, tenderers shall submit a complete initial tender, covering the exclusion and selection criteria and including the technical and the financial offer. The GSA will assess and evaluate all elements of the tender and may choose (a) to award the framework contract on the basis of the initial tender without conducting negotiations; or (b) to invite the tenderers fulfilling the exclusion and selection criteria to enter into negotiations to improve their initial tenders before final submission. Further details are provided in the tender documents published on the GSA website <http://www.gsa.europa.eu/gsa/procurement>
- VI.4) **Procedures for appeal**
- VI.4.1) **Body responsible for appeal procedures**
General Court of the European Union
LUXEMBOURG
Internet address: <http://www.curia.europa.eu>
Body responsible for mediation procedures
European Ombudsman
FRANCE
Internet address: <http://www.ombudsman.europa.eu>
- VI.4.2) **Lodging of appeals**
- VI.4.3) **Service from which information about the lodging of appeals may be obtained**
European GNSS Agency
CZECH REPUBLIC
Internet address: <http://www.gsa.europa.eu>
- VI.5) **Date of dispatch of this notice:**

24.2.2016