



Prague, **16 -08- 2017**
GSA/2017/OED/LEG/D233006

INVITATION TO TENDER

Subject: GSA/OP/02/17 "Knowledge Services for the European GNSS Agency Security Department ('Outreach')"

Reference to contract notice in the Official Journal: 2017/S 163-335361

Dear Sir/Madam,

1. The European GNSS Agency (hereinafter named as the GSA) is planning to award the public contract referred to above. Please find enclosed the related procurement documents: (i) tender specifications (Annex I) listing all the documents that must be produced in order to submit a tender, and the draft contract (Annex II).
2. Economic operators interested in this contract are hereby invited to submit a tender duly signed by their authorised representative, satisfying all the conditions of submission and presentation of tender described in detail in **section 4** of the Tender Specifications.
3. **Submission** of tenders must respect the deadline specified in **section 1.5** of the tender specifications.
4. Submission of a tender implies acceptance of all the terms and conditions set out in this Invitation to Tender, in the tender specifications, in the draft contract and, where appropriate, waiver of the tenderer's own general or specific terms and conditions. Submission of a tender is binding on the tenderer to whom the contract is awarded for the duration of the contract.
5. The period of validity of the tender, during which tenderers may not modify the terms of their tenders in any respect, is nine (9) months from the final date for submission.
6. Contacts between the contracting authority and tenderers are prohibited throughout the procedure save in exceptional circumstances and under the conditions described in **section 4.10** of the tender specifications.
7. This Invitation to Tender is in no way binding on the GSA. The GSA's contractual obligation commences only upon signature of the contract with the successful tenderer. Up to the



point of signature, the contracting authority may either abandon the procurement or cancel the award procedure, without candidates or tenderers being entitled to claim any compensation.

Yours faithfully,

1/2.

Carlo Des Dorides

Executive Director

Enc.:

Annex I	Tender specifications with their annexes:
Annex I.1	Template identification sheet of the tenderer
Annex I.2	Template financial offer
Annex I.3	Template Declaration of Honour on exclusion and selection criteria
Annex I.4	Declaration on confidentiality and absence of conflict of interest
Annex I.5	Travel costs reimbursement
Annex II	Draft contract with its annexes:
Annex II.I	Tender specifications and its annexes
Annex II.II	Contractor's tender
Annex II.III	Template list of pre-existing rights (background intellectual property rights)
Annex II.IV	Template declaration of foreground intellectual property rights
Annex II.V	Deliverable/supply acceptance sheet – template
Annex II.VI	Draft specific contract – template