



Prague, 27-06-2019  
GSA/2019/OED/LEG/D250141

### INVITATION TO TENDER

**Subject:** GSA/OP/11/19 "PROVISION OF INTERIM WORKERS TO GSA"

Reference to contract notice in the Official Journal: 2019/S L27-309713

Dear Sir/Madam,

1. The European GNSS Agency (hereinafter the GSA) is planning to award the three public contracts referred to above. Please find enclosed the related procurement documents: (i) Tender Specifications (Annex I) listing all the documents that must be produced in order to submit a tender, and the Draft Contract (Annex II).
2. Economic operators interested in this contract are hereby invited to submit a tender duly signed by their authorised representative, satisfying all the conditions of submission and presentation of tender described in detail in **section 4** of the Tender Specifications.
3. **Submission** of tenders must respect the deadline specified in **section 1.5** of the Tender Specifications.
4. Submission of a tender implies acceptance of all the terms and conditions set out in this Invitation to Tender, in the Tender Specifications and in the Draft Contract and, where appropriate, waiver of the tenderer's own general or specific terms and conditions. Submission of a tender is binding on the tenderer to whom the contract is awarded for the duration of the contract.
5. The period of validity of the tender, during which tenderers may not modify the terms of their tenders in any respect, is nine (9) months from the final date for submission.
6. Contacts between the contracting authority and tenderers are prohibited throughout the procedure save in exceptional circumstances and under the conditions described in **section 4.9** of the Tender Specifications.
7. This Invitation to Tender is in no way binding on the GSA. The GSA's contractual



relationship commences only upon signature of the contract with the successful tenderer. Up to the point of signature, the contracting authority may either abandon the procurement or cancel the award procedure, without candidates or tenderers being entitled to claim any compensation.

Yours faithfully,

Carlo des Dorides

Executive Director

Enc.:

Annex I Tender Specifications with its annexes:

These Tender Specifications have the following annexes:

Annex	Title
Annex I	Template Identification Sheet of the Tenderer
Annex II	Example of job description
Annex III	Not applicable
Annex IV	Template Declaration of Honour for exclusion and selection criteria and minimum requirements and subcontractor letter of intent
Annex V	Template financial statements relating to the selection stage
Annex VI	Not Applicable
Annex VII	Template Financial Offer
Annex VIII	GSA policy on the prevention and management of conflicts of interest



Annex II Draft contract with its annexes:

Annex	Title
Annex I	Tender Specifications (Invitation to Tender No GSA/OP/11/19) and its annexes
Annex II	Contractor's Tender (No [number], [date])
Annex III	Template specific contract