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ORGANISATION:	ENOTICES
COUNTRY:	EU
PHONE:	/
E-mail:	tenders@gsa.europa.eu
NOTIFICATION TECHNICAL:	YES
NOTIFICATION PUBLICATION:	YES

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## Prior information notice

This notice is for prior information only

### Services

Directive 2014/24/EU

#### **Section I: Contracting authority**

- I.1) **Name and addresses**  
European GNSS Agency (GSA)  
Janovskeho 438/2  
Prague 7  
170 00  
Czech Republic  
Contact person: Legal and Procurement Department  
E-mail: [tenders@gsa.europa.eu](mailto:tenders@gsa.europa.eu)  
NUTS code: CZ  
**Internet address(es):**  
Main address: <https://www.gsa.europa.eu/about/how-we-work/procurement>
- I.2) **Joint procurement**
- I.3) **Communication**  
Additional information can be obtained from the abovementioned address
- I.4) **Type of the contracting authority**  
European institution/agency or international organisation
- I.5) **Main activity**  
Other activity: Space; Global Navigation Satellite Systems

#### **Section II: Object**

- II.1) **Scope of the procurement**
- II.1.1) **Title:**  
Provision of Facility Services for GSA HQ in Prague, Czech Republic  
Reference number: GSA/OP/12/18
- II.1.2) **Main CPV code**  
90919200
- II.1.3) **Type of contract**  
Services
- II.1.4) **Short description:**  
The GSA prepares a procurement procedure for the provision of facility services for its headquarters in Prague. The services shall be provided from January 2019 to December 2022.
- II.1.5) **Estimated total value**
- II.1.6) **Information about lots**  
This contract is divided into lots: no
- II.2) **Description**

- II.2.1) **Title:**
- II.2.2) **Additional CPV code(s)**  
50700000  
50000000
- II.2.3) **Place of performance**  
NUTS code: CZ  
Main site or place of performance:  
GSA headquarters in Prague
- II.2.4) **Description of the procurement:**  
The indicative scope of the procurement consists of the following services:  
1) Maintenance of the building and its infrastructure in a fully operational status (activities of preventive maintenance and corrective maintenance), including Fire and Safety Services necessary for fulfilment of Fire and Safety rules (both EU and Czech) and internal Agency Policies  
2) Internal and external cleaning services; this task shall also cover provision of all cleaning and sanitary supplies, products and consumables  
3) Special waste disposal and destruction  
4) Supply / rent and maintenance of decorative plants inside offices, general and public areas and exterior areas, external horticultural services  
5) Various facility and supply services on demand
- II.2.14) **Additional information**  
Disclaimer: The description of scope, division into lots and the date of publication given is only indicative. It is subject to adjustments and not to be considered final or binding.
- II.3) **Estimated date of publication of contract notice:**  
27/07/2018

#### **Section IV: Procedure**

- IV.1) **Description**
- IV.1.8) **Information about the Government Procurement Agreement (GPA)**  
The procurement is covered by the Government Procurement Agreement: no

#### **Section VI: Complementary information**

- VI.3) **Additional information:**  
Part of the Agency operates under the security regime EU CONFIDENTIAL and EU SECRET. The facility clearance is requested on EU CONFIDENTIAL level. The personal clearance for selected staff (facility officers, facility operators, cleaners) is requested on EU CONFIDENTIAL level.  
The Agency standard working hours are from Monday - Friday from 08:00 to 18:00.  
The building consists of 8 floors in total, out of which there are four office floors, a ground lobby floor, two basement technical floors and one upper technical floor. There are approx. 80 offices accommodating one to six people. A total office space is approximate 4.000 m<sup>2</sup>, meeting area app. 1.000 m<sup>2</sup>, technical and other areas app. 9.000 m<sup>2</sup>. Building capacity is up to 250 people.
- VI.5) **Date of dispatch of this notice:**  
15/03/2018